



Winthrop P. Rockefeller Cancer Institute

Winthrop P. Rockefeller Cancer Institute Research Space Policy

PURPOSE

The Winthrop P. Rockefeller Cancer Institute is committed to creating a collaborative research environment where investigators have the opportunity to interact, collaborate and succeed. In addition, the NCI will require the Cancer Institute to provide a fair and transparent utilization of space under its direct management. The purpose of this policy is to provide guidelines for optimal and equitable assignments of laboratory and research work space. All research space in the Cancer Institute is delegated at the discretion of the Cancer Institute Director.

SCOPE

This policy will apply to all investigators who require research space in the Cancer Institute Towers for the conduct of their research.

POLICY

All research space in the Cancer Institute is delegated at the discretion of the Cancer Institute Director. Space does not belong to any program or individual and shall be allocated to programs, services, and groups in accordance with the guidelines established in this policy. Space assignments are not permanent.

PROCEDURE

Description of Research Space

Research space typically contains lab benches, desk modules, and access to necessary shared space such as tissue culture and chemical rooms. In addition, there are often common spaces nearby for large and shared equipment.

Criteria and priorities for research space

- a. Priority for research space is highest for investigators with peer-reviewed, extramural funding that carries indirect costs, followed by newly recruited investigators, and then investigators who have temporarily lost their funding.
- b. The amount of assigned space will be based on need and commensurate with the level of extramural funding. Generally, space will be allocated at approximately 500 square feet of space per \$250,000 (annual direct costs) of cancer relevant extramural funding (\$500/ft²).
- c. Additional space can be considered when the funding significantly exceeds this amount.
- d. Space needs for Cancer Institute investigators who serve in the roles of co-investigators, inventors, core-lab directors, or participate on multi-investigator grants, or who have particular space needs because of, for example, necessary equipment, will be considered individually by the Cancer Institute Director.
- e. Newly recruited Cancer Institute investigators will be assigned up to approximately 500 square feet of space per \$250,000 of annual cancer relevant support (\$500/ft²).
- f. Investigators with two or more years of prior continuous extramural funding will continue to be provided laboratory space for a two-year grace period. After the two-year grace period, ongoing research space needs will be considered for unfunded investigators through annual review and discussion with the Cancer Institute Director.